

S.E. THURSTON FIRE AUTHORITY BOARD OF FIRE COMMISSIONERS

REGULAR MEETING

March 4, 2025

MEMBERS IN ATTENDANCE:

Commissioner Jeff DeHan
Commissioner Bill DeVore
Commissioner Stewart Kunkel
Commissioner Dave Shepherd
Commissioner Steven Slater
Commissioner Jonathan Sprouffske

STAFF:

S.E. Thurston Fire Chief Mark King
S.E. Thurston Fire Office Manager Janet Notarianni

GUESTS:

Training Captain Stewart
Captain Richardson
Kris Kruse
Robert Shelley

Via Zoom

IAFF Local Rep. Lakin
FF Corey
Kevin Denton

Guests who stayed until first recess at 5:15.

- FF Harris
- FF Banks
- FF Barkley
- FF Blasco
- Capt. Fogerty
- FF Brown
- Sheri Shindell

- FF Salazar
- Lt. Pirie
- FF Rivera
- FF Asahara
- Capt. Hetland
- FF Olschewsky
- FF Brosco

Commissioner Sprouffske called the regular meeting of the SE Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

Pledge of Allegiance

PUBLIC COMMENT:

(Meeting was available on Zoom platform)

None

APPROVAL OF AGENDA:

Commissioner Sprouffs requested Chief's Annual Review under New Business be moved to the end of the meeting. Commissioner Kunkel made the motion to approve agenda as amended, seconded by Commissioner Slater. *Motion Carried Unanimously.*

APPROVAL OF MINUTES:

Commissioner Kunkel made a motion to approve the minutes from:

- Regular Meeting Minutes February 5, 2025
- Special Meeting Minutes February 20, 2025
- Special Meeting Minutes February 28, 2025

Motion seconded by Commissioner Kunkel. *Motion Carried Unanimously.*

CORRESPONDENCE:

Chief King presented a Letter of Condolence from the Board of County Commissioners.

PRESENTATION:

- a. Swearing in FF's Asahara, Rivera & Wahl- each FF had family present for ceremony.
- b. 20 Year Pins – Lt Barstow & FF Berg – not present.
- c. Kris Kruse Retirement- Chief King and IAFF Local 3628 both presented Kris with plaques.

FIVE MINUTE RECESS STARTING AT 5:15, MEETING RECONVENED AT 5:20

OLD BUSINESS:

- Station 22 Project –no new updates.
- Policy Review – State paid Family Medical Leave and Federal Paid Leave information discussion.
- Levy / Bond Planning –Chief King stated Jim Nelson will have more information on the Commissioner Bond for the April meeting.

NEW BUSINESS:

- Annual Chief's Review-Executive Session RCW 42.30.110(1) Performance of a Public Employee. (Moved to the end of the meeting.)
- CBA Local 3628- tabled
- Resolution #2025-FA-01 – Annual Warrant Cancellation, motion to approve Commissioner Kunkel, seconded by Commissioner Shepherd. *Motion Carried Unanimously.*
- Liz Loomis Public Affairs – Professional consulting agreement. Cost sheet for services provided to board by Chief King (see attached). Motion to move forward with

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consultation agreement with Liz Loomis Public Affairs at the rate presented. Higher than expected GEMT collections will be used to cover this expense. Commissioner Slater motioned to approve agreement, and Commissioner Devore seconded. ***Motion Carried Unanimously.***

- Impact Fee Consultant- New consultant assigned to update Impact Fee rates. See attached report.

REPORTS:

- Fire Chief's Report - see Chief King's report attached.
- Surplus Items - None
- Training Report – see Capt. Stewart's report attached
- Fire Marshal Report – See Fire Marshal Russell's report attached
- OPEIU Local 8 - No report
- IAFF Local 3628 – No report
- Thurston County Fire Commissioners Association - Commissioner Slater
 - Next Meeting on March 18, 2025
 - West Region EMS Council meeting tomorrow

VOUCHER APPROVAL:

Voucher Approval –

General Fund Total = \$233,012.25

-February 21, 2025 = \$93,699.47

Voucher #'s 250207001-250207016

-March 7, 2025 = \$8,276.98

Voucher #'s 250306001-250306004

-March 7, 2025 = \$131,035.8

Voucher #'s 250301001-250301047

EFT's = \$382,182.88

Impact Fee Total= \$206,689.10

-February 24, 2025 = \$186,298.00 (final payment on Brush truck)

Voucher # 250208001

-February 28, 2025 = \$20,000 (down payment on stock engine)

Voucher # 250302001

-March 7, 2025 = \$391.10

Voucher # 205307001

Commissioner Kunkel made the motion to approve payment of vouchers, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

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GOOD OF THE ORDER:

- Next SETFA Fire Commissioner Meeting on April 9, 2025
- Yelm Town Hall Meeting March 22, 2025
- VFW Fishing Derby March 29, 2025
- Breakfast with TCFD#17, Commissioner Dehan will attend April 1, 2025
- PDC Reports are due April 15th
- Commissioner Sprouffske thanked all for the attendance at the Brett Jackson service

Regular meeting adjourned at 6:08pm.

Annual Chief's Review –

Commissioner Sprouffske called for an Executive Session per RCW 42.30.110(1)g “Review Performance of a Public Employee”

10-minute session with only Board members present	6:15 pm – 6:25 pm
10-minute session with Chief King and Board members	6:25 pm -6:35 pm
Executive Session Extended for 5 minutes	6:35 pm – 6:40 pm

SETFA Board Meeting was re-opened at 6:45 pm – No decisions were made during the Executive Session.

Commissioner Slater made the motion to accept the Chief's Review, seconded by Commissioner Kunkel. ***Motion Carried Unanimously.***

Meeting adjourned at 6:45 pm

Next Meeting: Regular Meeting on Wednesday, April 9, 2025 - 5:00 pm

IN PERSON WITH ZOOM OPTION

S.E. THURSTON FIRE AUTHORITY

By 
Chair – Jonathan Sprouffske

By 
Fire Chief/District Secretary – Mark King