

# **S.E. THURSTON FIRE AUTHORITY BOARD OF FIRE COMMISSIONERS**

## **REGULAR MEETING MINUTES May 6, 2026**

### **MEMBERS IN ATTENDANCE:**

Commissioner Steven Slater  
Commissioner Dave Shepherd  
Commissioner Stewart Kunkel  
Commissioner Bill DeVore  
Commissioner Jeff Dehan- Zoom

### **STAFF:**

Fire Chief, Mark King  
Office Manager, Janet Notarianni  
Asst. Fire Marshal, Matt Russell

### **GUESTS:**

Commissioner Slater called the regular meeting of the SE Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

### ***Pledge of Allegiance***

### **PUBLIC COMMENT:**

None.

### **APPROVAL OF AGENDA:**

Commissioner Kunkel made the motion to approve the agenda, seconded by Commissioner Shepherd. *Motion Carried Unanimously.*

### **APPROVAL OF MINUTES:**

Commissioner DeVore made a motion to approve the Minutes from the April 15, 2026, regular meeting, and it was seconded by Commissioner Dehan. *Motion Carried Unanimously.*

### **CORRESPONDENCE:**

None.

### **PRESENTATION:**

None

### **OLD BUSINESS:**

- a. Station 22 Project- none
- b. Policy Review- last month's policies are still being reviewed.
- c. Levy / Bond Planning- The Bond Ballot paperwork: Resolution, Cover Sheet, Bond Title Acknowledgement, has been submitted to Thurston County Elections.

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**NEW BUSINESS:**

- a. Resolution #2026-FA-3 Fund transfer of \$88,167.37 from the General Fund to the Bond Fund to cover interest payments for #235 (2022 Horton), the #213 (2023 Rosenbauer) and the 2025 Commissioner Bond. Commissioner DeVore made a motion to approve the Resolution #2026-FA-03, it was seconded by Commissioner Kunkel. ***The Motion Carried Unanimously.***
  
- b. From the Chief’s report, the Chief proposed the reclassification of the Fire Marshal position from Captain to Assistant Chief of Prevention. Pending the budget review, Local 3628 review, written job description, Chief will seek approval at the next BoFC meeting. Motion to approve moving forward with the process by Commissioner Dehan and seconded by Commissioner DeVore. ***Motion carried unanimously.***
  
- c. Surplus Items- Chief King presented a list of items for surplus requesting approval by the board: 2008 HME, 1996 Pierce, 1986 Squirt, 1997 Ford utility box, 80 pr duty pants. Motion to approve surplus item by Commissioner DeVore and seconded by Commissioner Kunkel. ***Motion carried unanimously.***

**REPORTS:**

- Fire Chief’s Report - see attached report.
- Training Report- none, will switch to quarterly reporting.
- Assistant Fire Marshal Report- see attached report.
- IAFF Local 3628- none
- OPEIU- none
- Thurston County Fire Commissioners Association - Commissioner Slater presenting.
  - Next Thurston County public meeting for elected officials will be July 29th.
  - Next TCFCFA meeting is (via Zoom) June 19<sup>th</sup>.
  - June 14<sup>th</sup>, is the State Fallen Firefighter memorial at the Capital.
  - New legislation just passed that lowered age limit of EMT’s from 18 to 16 years old.

**VOUCHERS:**

**Voucher Approval**

**General Fund**

260401001	260401006	\$	63,531.99
260403001	260403008	\$	1,874.70
260404001	260404018	\$	163,640.85
260406001	260406020	\$	<u>129,462.98</u>

**EFT’s**

DRS, IRS, DCS	\$	115,527.45
Payroll Direct Deposit	\$	<u>294,460.47</u>

**Capital Projects Fund**

260405001	\$	<u>2,054.32</u>
<b>Total</b>	<b>\$</b>	<b><u>770,552.76</u></b>

Commissioner DeVore made the motion to approve the payment of vouchers, and it was seconded by Commissioner Kunkel. ***Motion Carried Unanimously.***

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**Balances as of April 30, 2026**

General Fund Balance: **\$1,480,418.43**  
Bond Debt Fund Balance: **(\$2,216.67)**  
Capital Projects Fund Balance: **\$1,054,888.16**  
Reserve Fund Balance: **\$72,642.14**  
Vehicle Replacement Fund Bal: **\$46,273.22**  
Donation Fund Balance: **\$2,394.46**  
Impact Fees Balance: **\$484,865.68**

**GOOD OF THE ORDER:**

- Breakfast with TCFD#17 2025- will be attended by Commissioner Kunkel and Dehan, Tuesday, June 7, 2026.


**Adjournment: 6:43 pm.**

***Next Meeting: Regular Meeting on Wednesday, June 10, 2026, at 5:00 pm.***

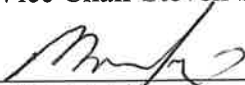
***IN PERSON WITH ZOOM OPTION***

**S.E. THURSTON FIRE AUTHORITY**

By

  
Chair – Jonathan Sprouffske  
(Vice Chair Steven Slater)

By

  
Fire Chief/District Secretary – Mark King

